

**SAN ANTONIO MEDICAL FOUNDATION
GRANT GUIDELINES FOR COLLABORATING ENTITIES
2024 CYCLE**

ELIGIBILITY

The request may only be submitted by a not-for-profit or governmental entity but that does not preclude the involvement of for-profit companies or expenditures toward minor services provisions. If intellectual property is developed as a result of the funded project and will be owned all or in part by a for-profit, the project is not eligible for funding.

PROGRAM OVERVIEW

The San Antonio Medical Foundation (SAMF) has established a collaborative grant program for encouraging healthcare and bioscience entities to use the funds as “seed money” incentives for new collaborative initiatives and/or new partnering relationships. The use of the funds is intended to explore new area(s) targeting special research and patient care strengths already present in the greater San Antonio area by those entities actually performing the research and patient care. It is the intent of the SAMF to be an “encourager” rather than an “investor”. Priority is given to the pre-identified areas of excellence (listed alphabetically) for our community of:

- Aging Studies
- Cancer
- Diabetes
- Infectious Diseases
- Neurologic Disorders; and
- Trauma/Wound Care/Regenerative Medicine.

Proposals should be submitted for exploratory or novel collaborative initiatives that break new ground or extend previous initiatives leading in a new direction or toward new and innovative approaches likely to raise the profile of leadership of the San Antonio community in healthcare innovation.

Proposals will be reviewed in light of the bulk of the collaborative effort to leverage the strengths of each institution within the greater San Antonio area to create a foundational collaboration or alliance which is likely to result in national or international preeminence or recognition.

FUNDING LIMITS

The maximum amount for an individual annual award will be \$200,000 and the duration of the grant will be one year. However, in *very exceptional* cases larger grants (maximum of \$200,000 per year for up to 4 years) may be entertained if proper justification is provided. It is anticipated that the initial grant performance period would be from the fourth quarter of each year for one year.

* The availability of funds and the absence of any adverse impact on long term resources of the Foundation must be verified by the SAMF Fund Board in all cases before any distribution may occur.

PROPOSAL SUBMISSION

A Notice of Intent (NOI) to apply must be submitted by December 15 of each year to pam@samedfoundation.org. In the NOI email, please provide the name and title for the Initiative Leader or leads on the initiative (each an Initiative Leader), with associated

organizational affiliation. The NOI is just an indication that your initiative intends to apply, no specific details regarding the proposed project is needed at this time.

There will be one submission cycle with a deadline at the close of business (5:00 pm) on March 31 each year. Award funds will be available following the conclusion of the review process. The Initiative Leader will submit one combined proposal to Pam Leissner by email to pam@samedfoundation.org

All required proposal elements shall be contained in a single file with single spacing in Arial font, with font size 11 points. The proposal must include the following in order shown below:

1. Proposal Cover Page (Use Attachment A)
2. Project Description: 3 page maximum
3. Joint Execution Plan: 2 page maximum
4. Budget Summary (Use Attachment B)
5. Budget Justification: 1 page maximum per Initiative Leader
6. Biographical Sketch: 2 page maximum for each Initiative Leader

(Revised 7-23)